

LOCCS/VRS  
Youthbuild Implementation Grant  
Request Voucher for Grant Payment

U.S. Department of Housing  
and Urban Development  
Office of Community Planning  
and Development

OMB Approval No. 2506-0142  
(exp. 09/30/2003)

See Public Reporting Burden Statement and Instructions on back

1. Voucher Number : <b>051</b>	2. LOCCS Pgrm. Area: <b>YB</b>	3. Period Covered by this Request: (mm/dd/yy) from: to:	4. Type of Disbursement: <input type="checkbox"/> Partial <input type="checkbox"/> Final
5. Voice Response No. (5 digits, hyphen, 5 more )	6. Grantee Organization's Name :		
8. Grant No:	6a. Grantee Organization's TIN :		

9. Line Item no.	Type of Funds Requested	Amount : (round to nearest dollar)
2010	Acquisition	
2020	Architectural and engineering work	
2030	Housing construction and related facilities and costs	
2040	Housing rehabilitation and related facilities and costs	
2050	Replacement reserves and operating expenses	
2060	Legal, relocation, and construction management costs	
2070	Outreach and recruitment	
2080	Education and job training	
2090	Trainee wages, need-based stipends and benefits	
2100	Counseling, support services, and development of employment and leadership skills	
2110	Staff training and technical assistance	
2120	Job placement and follow-up	
2130	Administration	
2140	Other:	
2150	Other:	
2160	Other:	
10. Voucher Total		

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

**Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

11. Name & Phone Number (including area code) of the Person who Completed this Form:	12. Name & Title of Authorized Signatory (type or print clearly) :
	13. Signature: X
	14. Date of Request :

**Privacy Statement:** Public Law 97-255, Financial Integrity Act, 31 U.S.C. 3512, authorizes the Department of Housing and Urban Development (HUD) to collect all the information (except the Social Security Number (SSN)) which will be used by HUD to protect disbursement data from fraudulent actions. The Housing and Community Development Act of 1987, 42 U.S.C. 3543, authorizes HUD to collect the SSN. The data are used to ensure that individuals who no longer require access to Line of Credit Control System (LOCCS) have their access capability promptly deleted. Provision of the SSN is mandatory. HUD uses it as a unique identifier for safeguarding LOCCS from unauthorized access. Failure to provide the information requested may delay the processing of your approval for access to LOCCS. This information will not be otherwise disclosed or released outside of HUD, except as permitted or required by law.

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

HUD implemented the Line of Credit Control System/Voice Response System (LOCCS/VRS) to process requests for payments to grantees. Grant recipients fill out a voucher form for the applicable HUD program with all the necessary information prior to making a telephone call using a touch tone telephone to initiate the drawdown process. The grantee will be prompted for entering the information and for confirming information that is spoken back by the VRS simulated voice. This information is required to obtain benefits under the U.S. Housing Act of 1937, as amended. The information requested does not lend itself to confidentiality.

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## Instructions for the Request Voucher for Grant Payment for Youthbuild

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1. **Voucher Number:** 051 is the prefix to all Youthbuild voucher numbers. The remaining 6 digits will be assigned by LOCCS/VRS during the telephone call. The entire 9-digit number will have to be entered prior to ending the call.
2. **LOCCS Program Area:** YB
3. **Enter the period covered by this request.**
4. **Type of Disbursement:** Check "partial" until the final request for grant funds is made.
5. **Voice Response No:** Enter the 10 digit Voice Response System (VRS) project number which was sent to you by mail. Your regular HUD project number will be repeated back for verification after the VRS project number is entered.
6. **Grantee Organization's Name:** Enter the name of the organization requesting funds. It must be the same name that appears on the Grant Agreement.
- 6a. **Grantee Organization's Tax Identification No:** Enter the tax (employer) Identification Number (TIN).
8. **Grant Number:** Enter the project number that appears on the Grant Agreement.
9. **Type of Funds Requested:** Youthbuild grant VRS draw-downs are directed against specific funding categories called Budget Line Item (BLIs). LOCCS associates a 4-digit number with each line item. Enter the amount requested in each category and the total funds requested under item 10, Voucher Total.
11. **Name & phone number** (including area code) of the person who completed this voucher.
12. **Name and title of person** authorized to request funds
13. **Signature** of the person identified in item 12.
14. **Date of this Request:** Enter the date item 13 was signed.